

Discussion/Lab Section Policy

Physics 8B, Fall 2017

1. You are required to attend the section (regardless if it's "officially" a lab or discussion section) in the **first two weeks of instruction**, including those that meet before your first lecture. **Remember to sign in on the attendance sheet.** If you are planning to switch section and hence do not attend your officially enrolled section but attend another section, you should still print your name and sign on the attendance sheet.
2. If you wish to switch your official section, **the only way is through CalCentral.** We cannot offer any other section switching options, especially now we have a larger class than the past.
3. We will start doing labs in the 5th week of class. The section will meet twice a week, no matter whether there is a scheduled lab or not. **If there is no scheduled lab, both meetings will be discussion sections.**
4. **You could audit another GSI's DISCUSSION section** provided that you have that GSI's consent and the number of people in the room is no more than 25. However, **you are required to do the LABS in your officially enrolled section.** If you have a one-time time conflict that prevents you from doing the lab in your officially enrolled section, you can make it up in another section. But **such kind of makeup should not happen more than TWICE** throughout the semester. You will NOT receive any lab credit starting from the third time.
5. Discussion section attendance is not mandatory (except for the first two weeks), but is strongly encouraged.
6. **Lab section attendance is required.** We will deduct 1/3 of letter for each missed unexcused lab.
7. **Makeup lab policy:**
 - a. If you cannot do the lab in your regular section, you should try to make it up in another *lab section* on **Tuesday, Wednesday or Thursday in the same week** so that you can join other students to work on the lab together. If the above option is not possible, you can also make up the lab in another *discussion section* on Friday in the same week, or *discussion/lab section* on Tuesday ~ Friday in **the following week**, but in such cases you will have to complete the lab by yourself without other students, and the GSI may not be able to assist you because they are either having a discussion section or doing another lab.
 - b. The **two-week span** mentioned above is **the ONLY opportunity to make up a specific lab. We do not offer any other make-up opportunities.** One *exception* is midterm weeks, which we will leave the setup for an extra week. For example, suppose we do Lab 11 in week 6 and the midterm is in week 7. There will be no lab sections in week 7, but if you cannot make up Lab 11 in week 6, you still have the chance to make it up in the discussion sections in week 7 and discussion or lab sections in week 8.
 - c. For **the LAST lab**, you will **ONLY** have chance to make it up in **the same week**, because we **do not hold regular sections in the RRR week.**
 - d. The lab equipment is only set up in 201 and 205 LeConte so you can only make up the lab in sections that are held in these two rooms. When the lab equipment is updated for the lab in the following week, one setup will be left **on the table in the corner of the room** for makeup lab.
 - e. Email your GSI **before** your lab section if you know you cannot do the lab at the regular time unless you have a last-minute emergency.
 - f. If you wish to attend another GSI's lab/discussion section to do the makeup lab, **email that GSI for permission before going to the section**, and ask him/her to **sign on your lab report** when you finish it.
 - g. **Turn in your lab report to your GSI for grading and entering the score on bCourses.**
 - h. If you have an unavoidable conflict such that you cannot do the lab, **any requests to waive the lab must be approved by the professor.** GSIs have no authority to excuse you from the lab.
8. If you are significantly late in the lab section, (more than 30 minutes), you will get a **50% point deduction** for that lab.
9. Each lab is graded out of 10.