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## **BREAKING YOUR CONTRACT IN THE RESIDENCE HALLS, CO-OPS, AND GREEK HOUSING**

### **RESIDENCE HALLS**

There are four justifications for breaking your dorm contract without finding a replacement. Graduating from the university is the only way to break your contract without having to pay a cancellation fee. If you get married, withdraw from school, or if you're not returning to the university then you may cancel your contract without finding a replacement, but you are still subject to a cancellation fee of \$200.00. If your reason for breaking your contract does not fall into the four categories, you must find someone who currently does not have a dorm contract to replace you. If you decide to break your contract before the Spring semester you can go to the Residence Hall office and obtain a "Request to Cancel for Spring" form. If you fill this form out, the Residence Hall office will assist you in finding a replacement for your contract. This does not, however, guarantee a replacement. The later in the semester that you fill this out, the lesser chance you have of finding a replacement. The phone number of the Residence Hall Office is 642-4108.

### **CO-OPS**

Contracts for the co-ops are on a semester basis. If you decide to move out in the middle of the semester, your name appears on a list of vacancies. You are responsible for charges until your vacancy is filled. You must also pay a \$150.00 cancellation fee. Your vacancy being filled depends on the number of vacancies on the list, not your particular co-op. For example, if there are twelve vacancies before you, your vacancy would be number thirteen. You would be held responsible for charges until all thirteen vacancies are filled. The phone number for the co-op office is 848-1936. They are open from 10am-8pm.

### **GREEK HOUSING**

Each fraternity and sorority is run like an individual corporation and breaking your contract depends on the particular house. 102 Sproul has a binder that contains some general information but specific housing requirements and conditions are available through the individual house. If you have specific questions regarding breaking your contract, obtain the necessary information from your house, and bring it to Renters' Legal Assistance. A counselor will help you go through the information and answer any questions that you may have.

*For more information and assistance contact*

<b>Renters' Legal Assistance</b>	
314 Eshleman Hall	<a href="http://www.ocf.berkeley.edu/~asucrla">www.ocf.berkeley.edu/~asucrla</a>
(510) 642-1755	<a href="mailto:asucrla@ocf.berkeley.edu">asucrla@ocf.berkeley.edu</a>